

## Searching for digital images and 35mm slides [via.harvard.edu](http://via.harvard.edu)

63,000+ digital images, constantly growing; 275,000+ 35mm slides

Visual Resources, Harvard Graduate School of Design [www.gsd.harvard.edu/loeb\\_library/visual\\_resources](http://www.gsd.harvard.edu/loeb_library/visual_resources)  
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## VIA (Visual Information Access), Harvard University's image catalog

- use to search for GSD digital images and slides
- conduct both basic and complex searches
- includes images from 30 Harvard collections
- if a digital image is not available, you can scan the slide in the Visual Resources department

Harvard University Library  
**Visual Information Access**

Quick search  **GO**

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**Search VIA** [? Tips: On search queries](#) [On display preferences](#)

The **Visual Information Access (VIA)** system is a union catalog of visual resources at Harvard, focusing on artistic and cultural materials.

VIA includes catalog records for objects or images owned, held or licensed by Harvard. Access to the catalog is open to the general public: all catalog records and thumbnail images are available to everyone. Access to higher resolution images is usually available to the Harvard community, is always determined by an individual repository, and is dependent on copyright.

Access to original object or image is determined by the individual repository. Restrictions on access may be noted in the VIA record.

For more detailed information, see [About VIA](#).

**Search for:** Sert in Name **1**  
and Cambridge in Place **2**  
and in Anywhere

Limit search to records that have digital images **3**  
 Limit search to records that have originals at Harvard

Limit search to records with dates from YYYY  to YYYY

Limit repository to: Loeb Library, Harvard Design School **4**

**Search**

**Hints:**  
Use \* as a wildcard. Examples: cat\*, \*operable and \*itics\*

**Display/Sort Preferences:**  
Image grid size: Small - 3 rows x 5 columns  
Sort by: None None None  
Result sets greater than 2000 will not be sorted

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[via.harvard.edu](http://via.harvard.edu)

- 1 Drop-down list search menu**  
Default Anywhere search = keyword search (the most basic search); also search by name, title, subject, place, nationality/culture, etc for more complex searches.
- 2 Limit search to digital images**
- 3 Search using date range**
- 4 Limit search to specific repositories, image collections at Harvard**  
Using the drop-down list the search can be limited to search one of the 30 Harvard collections available in VIA. For the GSD's collection, select Loeb Library, Harvard Design School.

### example:

A SEARCH with *Sert* in Name and *Cambridge* in Place with records limited to Loeb Library, Harvard Design School RETRIEVES records belonging to Loeb Design Library that were created by Sert located in Cambridge.

# How to read a VIA record

Below is a "Full Record" display of a VIA record; "Grid View" is the default display.

The screenshot displays the Harvard University Library Visual Information Access (VIA) interface. At the top, there is a search bar and navigation tabs for 'About VIA', 'Search', 'Browse', 'Search History', 'Portfolios', and 'Help'. The main content area shows a record for 'Ricola Europe Storage Facility' in 'Grid View'. A dropdown menu (1) is open, showing options to 'Save entire record or Bookmark ...', 'Save entire record or Bookmark ...', 'Save to default portfolio', 'Save to new portfolio', and 'Bookmark this record'. The record details (2) include: Title: Ricola Europe Storage Facility, Mulhouse, France; Classification: KB726 (Loeb Library, Harvard Design School) storage facilities; Work Type: color slide; Creator: Herzog & de Meuron (1978 -), Switzerland, firm; Date: 1992-1993; Topics: factories; industrial buildings; Materials/Techniques: concrete, silkscreen ink. Below the record, there are three surrogate image records (3, 4, 5) with thumbnails and descriptive titles. A '+' icon (6) is used to expand the surrogate records.

## Work record information

- 1 **Save entire record or Bookmark ...**  
*This dropdown menu is a convenient way to share your findings with others or save for yourself to refer to later.*
- 2 **Components:** 20 surrogates (with 20 images)  
*Of the 20 image records attached to this record, 20 have digital images.*
- 3 **Classification:** KB726 (Loeb Library, Harvard Design School)  
*All slides for this building can be found in Visual Resources using this call number.*

## Surrogate (image) record information

- 4 Digital Image **(How to SAVE DIGITAL IMAGES)**  
*If you see a thumbnail image, this slide has been digitized. Double click on it to view the larger JPG. To save image to your computer's desktop right click on the image and select your browser's save option. You may need your HUID and PIN to access larger images. **NOTE: Add JPG file extension to your file name, example: ricola.jpg***
- 5 **Classification:** KB726 c  
**Work Type:** color slide  
*This is a digitized slide. If you need this slide, use the above call number to find it in Visual Resources.*
- 6 +  
*Click on the + to see the descriptive information and digital thumbnail for the other image records attached to this building's work record. Alternatively, "Expand All" at top of VIA screen.*