

Petition to Add/Drop Course

Harvard University
Graduate School of Design

Instructions:

- 1. Please print all the information requested below
- 2. Obtain the necessary signatures
- 3. Return the form to Student Services Room 422

Please Note: Add/Drop is free of charge for one week after the study card due date. After that (during the third week of class) there will be a \$15 fee to add or drop a class. Once the add/drop deadline has passed, there will be a \$30 fee to add or withdraw from a class. Please adhere to all add/drop deadlines listed in the academic calendar.

Student Information

Student Name _____

Student ID # _____

Degree Program and semester _____

Please **DROP** the following courses from my schedule for the term listed above:

| School | Course number | Course Title |
|--------|---------------|--------------|
| | | |
| | | |
| | | |

*Please **ADD** the following courses to my schedule for the term listed above:

| School | Course number | Course title | Instructor's Signature |
|--------|---------------|--------------|------------------------|
| | | | |
| | | | |
| | | | |

Student Signature _____ Date _____

***If total credits for semester exceeds 20, you must get the Program Director's Signature:**

*Program Director Signature _____ Date _____