

GSD Harvard Graduate School of Design Diploma Request Form

Instructions

1. Please fill out all of the information requested below, and sign where indicated.
 2. Diplomas have a \$150 dollar processing fee. Only checks will be accepted as payment for this fee. Please make all checks payable to Harvard University.
 3. Please have this form notarized and include copies of insurance, theft, or damage reports if available.
 4. Return the completed form to the GSD, Office of Student Services, Gund 422, Cambridge, MA 02138.
 5. Please allow two to three months for processing.
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Student Information

Mr. Ms. Mrs. Student Name _____

Phone _____ E-mail _____

Degree Program _____ Dates of Attendance _____

Signature Required _____

Diploma Request

I would like my diploma sent to: _____

Letter of Certification Request

If proof of graduation is needed for the period in-between this request and when the diploma is processed, please fill out the information below to receive a Letter of Certification. There is no fee for the processing of this request. Requests will be processed within three business days.

- I will pick up ___ copy(ies) at the Office of Student Services
 Please send ___ copy(ies) to the address(es) listed below

Addressee/Institution _____

Addressee/Institution _____

