

Student Exhibitions

2005-2006 Rules and Contract

- Exhibition dates are determined at the beginning of the semester and cannot be changed. The failure to install an exhibit during the agreed upon exhibition dates will result in a ban from any future student exhibitions.
- Exhibits are installed on Sundays and taken down on Saturdays.
- Exhibits must be removed and the space returned to its original condition (nail holes filled and entire wall(s) properly painted a neutral off-white, all parts of the exhibit are to be removed from the exhibition space) by midnight of the last day of your exhibition. (The student exhibition wall coordinators provide paint, spackle, and basic supplies for fixing the wall.)
- All installation supplies, materials, and labor (except for listed above) are the sole responsibility of the student exhibitor.
- Do not use double-stick tape on the wall. It is very difficult to remove and often leaves a tacky residue.
- The lobby is zoned as a public space. All state and Cambridge zoning code regulations apply, including but not limited to, fire safety and personal injury liability (liability in this public space is connected to the last person to touch/ handle/ install/ adjust the item at fault before the injury occurred). If there are any questions concerning fire safety, code regulations, etc., please contact the student exhibition coordinators (Ira Jones, Nathalie Rinne and Alex Song at student-exhibitions@gsd.harvard.edu).
- Student exhibitions cannot encroach on the main exhibition space in any way. The student exhibition space consists of three walls in the lobby flanking the Cambridge Street entrance and the first floor bathrooms. This does not include the bathrooms, the water fountain area, or the vestibule on Cambridge Street.
- The GSD Exhibitions Department and the student exhibition wall are entirely two separate entities. The GSD Exhibitions Department off-site storage is completely off-limits and unavailable to students.
- If you would like to borrow equipment from the GSD, you must make the arrangements yourself and well in advance. A/V equipment, light ballasts, computers, and tools may or may not be acquired through Computer Resources (contact person: Beth Gould), Building Services (Kevin Cahill), or the Workshop (George Doyle). This type of borrowing is on a case-by-case basis. Securing borrowed materials and equipment for theft protection is very important and is the sole responsibility of the student exhibitor.

I have read and agree to abide by the student exhibitions rules listed above.

Signature

Print name