

GSD RA job postings should include the following information:

- Position title
- Description of responsibilities
- Required qualifications
- Preferred qualifications
- Any additional details
- Hours per week or per project; and whether it is over the course of semester, academic year, or summer term
- Application instructions (including name and email address)

Open roles should be posted on [CREATE](#). For questions or more information please contact Career Services at career@gsd.harvard.edu

Sample Posting for Research Assistant:

Housing Finance RA, Joint Center for Housing Studies

The Joint Center for Housing Studies seeks a part-time (5-10 hours/week) graduate student research assistant to carry out quantitative and qualitative research on the US housing finance system. The student will assist a JCHS senior industry fellow who is writing working papers and other Center publications on possible reforms to the current the US housing finance system.

The RA's primary responsibilities will be to:

- Find, analyze, and summarize data on issues related to housing finance
- Conduct background research on the political economy of housing finance reform
- Research and write summaries of notable entities involved with housing finance

Seeking demonstrated abilities to:

- Conduct independent research
- Prepare basic financial analyses
- Succinctly write up findings
- Using Microsoft Excel and PowerPoint, create charts and graphs in formats suitable for publication by the Center

Preferred abilities:

- Familiarity with housing policy and financing

The position is a fall-term appointment with the possibility of continuing into the spring semester. The RA will receive an hourly wage commensurate with their experience (at minimum will meet union rate).