

Teaching Fellow Request Form

Section I

Faculty name _____

Department Architecture Landscape Architecture Urban Planning & Design Multiple

Course Number & Title _____

Semester Fall Spring Year 20_____

Expected enrollment: _____

Prior Year enrollment: _____

What will the TF do?

Grading Tutorials Course material Prep Run Review or Discussion Sessions

Expected Frequency of Review/Discussion Sessions Weekly Bi-Weekly Other:

Other duties (please describe):

Any technical skills or background necessary?

Additional comments/requests:

Section II

Do you have a preferred student to request? _____

Keep in mind only funded TFs (3rd and 4th year PhD students and 2nd year DDes) are eligible for funded placement.

If research or other funding source is being used to hire a Doctoral Teaching Associate, please indicate here, and provide coding:

Please sign, date, and submit to [Margaret Moore de Chicojay](#).

Faculty signature: _____ Date: _____

ASP Administrator signature: _____ Date: _____