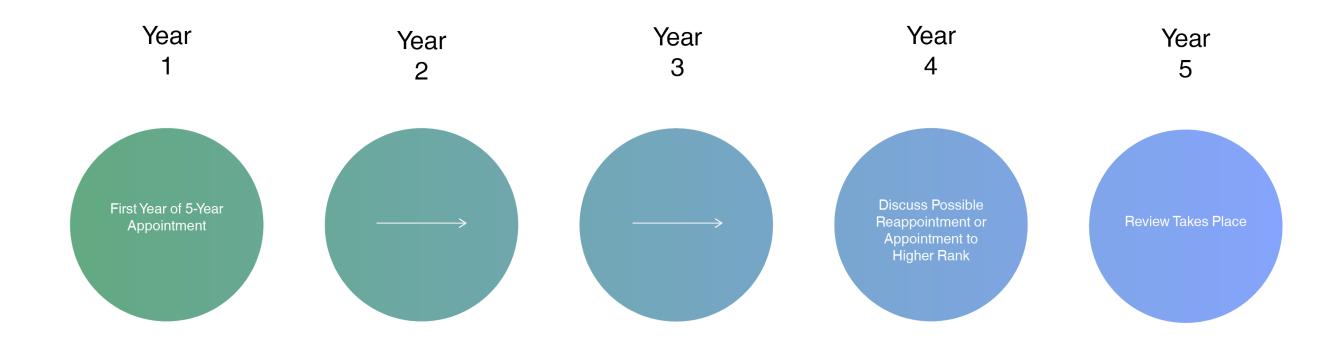
Harvard Graduate School of Design Practice Faculty Review Process Steps



For the following reviews:

Appointment Change from Assistant Professor in Practice (one 5-year term allowed) to Associate Professor in Practice (up to two

Reappointment as Associate Professor in Practice (up to two 5-year terms)

Appointment Change from Associate Professor in Practice to Professor in Practice (untenured) (indefinitely renewable 5-year terms)

Reappointment as Professor in Practice (untenured) or Senior Lecturer (indefinitely renewable 5-year terms)











GSD Practice Faculty Review Process Steps

September / October

 Candidate meet with Chair

October/November

- Department discussion regarding reappointment/next steps
- Chair/department discussion with the dean

January 1

DEPARTMENT DECISION WHETHER TO OFFER REVIEW

• Decision communicated to candidate

By April 1

FORMATION OF REVIEW COMMITTEE

- Or may be the senior faculty of the department
- Not necessary for reappointment reviews

By July 1

Candidate full dossier** due; formal review initiated

^{*}Penultimate year of 5-year contract

^{**}list of materials: CV, research statement, teaching statement, list of courses taught, list of theses advised, syllabi, publications, portfolio











GSD Practice Faculty Review Process Steps

By July 1 By July 15 By October 1 By October 15 By February 1 Committee reviews dossier, External letter requests sent Lecture or presentation by External letters received Based on review of letters compiles external letter lists out candidate, if necessary (8 letters minimum for assoc. and dossier, in consultation professor in practice, 10 with department, case is letters minimum for senior drafted by the Chair lecturer or professor in practice); case reviewed by department

By March 1

By April 1

By May 1

By May 15

Department Vote

SFC presentation

SFC vote & Provostial review/approval

Notification to candidate