



**HARVARD**

Human Resources

CENTER FOR WORKPLACE DEVELOPMENT

# NEW EMPLOYEE RESOURCE GUIDE



## GETTING STARTED

- [HARVie \(Employee Info, Community Resources, & PeopleSoft\)](#)
- [New Employee Guide](#)
- [Benefits Office](#)
- [Benefits Overview Videos](#)
- [Campus Services \(ID Cards, Parking, Dining, & More\)](#)
- [Harvard University Information Technology](#)
- [Holiday Calendar, Vacation Days, Sick Days, and Other Time Off](#)
- [HR, Finance, IT, and other University Policies](#)
- [MessageMe Emergency Notification System](#)
- [Classes on Getting Started In a New Job](#)



## EXPLORING & LEARNING ABOUT HARVARD

- [Harvard Internal Directory](#)
- [Campus Maps](#)
- [Campus Shuttles, CommuterChoice, & Parking Services](#)
- [Harvard Facts, Stats, & History](#)
- [In-Person & Virtual Campus Tours](#)
- [Staff Personnel Manual](#)
- [Harvard Gazette \(Official University News\)](#)
- [Harvard YouTube Channel](#)
- [Harvard Link \(Events, News, People\)](#)



## CONTINUING EDUCATION & POPULAR PERKS

- [Tuition Assistance](#)
- [Center for Workplace Development](#)
- [Harvard Training Portal \(Training Classes and Documents\)](#)
- [Work/Life \(Wellness, Child/Elder Care, Mindfulness, & more\)](#)
- [Outings & Innings \(Discount Tickets, Subscriptions, & more\)](#)
- [Athletics, Fitness, & Sports](#)
- [Harvard Online Lectures & Courses](#)
- [LinkedIn Learning \(Online Training Classes\)](#)
- [Division of Continuing Education](#)
- [Bridge Program \(Adult Education & Training\)](#)



## RESOURCE ORGANIZATIONS & SERVICE UNITS

- [Retirement Planning](#)
- [Harvard Employee Resource Groups](#)
- [Harvard University Group Health Plan](#)
- [Office for Equity, Diversity, Inclusion & Belonging](#)
- [Harvard Office for Gender Equity](#)
- [Digital Accessibility Resources](#)
- [University Disability Resources](#)
- [Harvard Police & Emergency Services](#) or call 617-495-1212
- [Information Technology Security](#)
- [Office for Sustainability](#)



## ARTS & CULTURE

- [Office for the Arts at Harvard](#)
- [Harvard Museum Guide](#)
- [Harvard Box Office](#)
- [American Repertory Theater](#)
- [Harvard Staff Art Show](#)
- [Harvard Events Calendar](#)
- [Arnold Arboretum](#)
- [Harvard Libraries](#)
- [Newcomer's Field Guide to Boston \(NPR\)](#)



## ADDITIONAL RESOURCES

- [Harvie's Classifieds \(buy & sell to the community\)](#)
- [Harvard Crimson \(Student Newspaper\)](#)
- [Employee Assistance Program](#)
- [Employee Discounts](#)
- [Info for Out-of-State Employees](#)
- [Campus Volunteer Opportunities](#)
- [Harvard University Employee Credit Union](#)
- [Harvard Union of Clerical & Technical Workers](#)
- [Anonymous Reporting Hotline](#)